

## 2024 CROTEAU LAKE GROUPSITE HOST INFORMATION AND FILLABLE APPLICATION

Thank you for your interest in the Croteau Lake Host Program in Strathcona Provincial Park. We hope this information will help you decide if this volunteer opportunity is right for you.

Applicants must be aware that this area is remote and hosts need to be prepared with backcountry hiking, camping, and outdoor skills to ensure a good experience and reduce the risk of encountering problems. Hosts must be willing and prepared to provide basic labour to help maintain the group site and to be comfortable meeting and greeting park visitors at the backcountry site to provide information as needed.

Since the inaugural year in 2019, the application process begins with submission of an applications starting in January, with decisions and scheduling offers to follow based on the order that applications are received. We would like all potential hosts to commit to a minimum of one week time slots (arriving and departing on Thursdays). However, we may consider shorter periods if the weekend is included.

Generally, the responsibilities of the hosts are to greet visitors, inform groups about camping and park etiquette, maintain group site facilities, advise Area Supervisor and Park Rangers about activities and/or issues observed, and work on any approved or assigned special projects appropriate to each host.

A Croteau Lake Host manual and visitor orientation sheet will be provided to each confirmed host. This will provide more detail about park information and hosting duties. Here are some points that lay out the basics:

- Supplied equipment includes: a wall tent on wooden raised tent pad; camp cots; cooking stove & fuel along with cookware and place settings; lantern; table and chairs; lockable large metal box for storage; pop-up tent for outdoor kitchen; water filter and large water container; cleaning supplies; tarp; tools.
- Hosts are required to pack in their own food, sleeping bag, sleeping pad (cots are not insulated) and personal items needed for the duration of their hosting shift. The relatively easy trail hike to Croteau Lake is approximately 6Km with elevation gain of 250m.

- Valid Occupational First Aid (OFA) Level 1 First Aid Certificate or equivalent is required. A first aid kit is provided at Croteau Lake by BC Parks.
- A 1-week minimum term for Park Hosts is preferred, but we may consider shorter terms as long as a weekend is part of the stay. Hosting periods start on the day you hike in, and end on the day you hike out.
- Please ensure you are available and committed to hosting the week you apply for. Although cancellations are understandable under certain circumstances, this creates difficulty for the Strathcona team, and we rely on hosts keeping to the schedule.
- Due to the remote location, there must be two adults in the hosting party. The following application is on behalf of yourself as the primary host and the other adult co-host(s) in your party. As the primary host, you are responsible to find another adult co-host.
- All adults in the hosting party must consent to and pass a Vulnerable Sector Criminal Records Check – more information will be provided to successful applicants.
- Pets are not permitted under this volunteer program.
- Preferred experience and qualifications include a combination of wilderness hiking, camping, customer service, and public engagement work.
- Hosts are expected to be in good health and capable of physical exertion. Hosts should be willing to do basic light duties as required.
- Successful applicants to this program will sign a BC Parks Volunteer Agreement.
- An InReach satellite communication device will be provided for required daily safety check-ins. Note - Cell service is sporadic depending on service provider but can be accessed in certain locations near Croteau Lake.
- There is a small solar battery bank provided to hosts for charging electronics.

We will contact all interested applicants and successful applicants will be offered hosting dates based on the order applications were received.

Thank you very much for your interest in this volunteer host opportunity. We look forward to connecting with you.

Sincerely,

Jessie Moore  
Strathcona Area Supervisor

## Application Process

Interested parties are asked to:

1. Complete the fillable form on the following page of this document;
2. Save the PDF file with your name as primary applicant in the title (i.e. *JANE SMITH 2024 Croteau Lake Host Application.PDF*)
3. Email your saved PDF to our volunteer program and attach a copy of your first aid certification. Email address: [BCParks.Volunteers@gov.bc.ca](mailto:BCParks.Volunteers@gov.bc.ca)

**Do you have questions or require help with your application? Please email the Strathcona Senior Park Ranger at [Mattias.Morrison@gov.bc.ca](mailto:Mattias.Morrison@gov.bc.ca) or call 250-331-9984.**

Your application will be reviewed and BC Parks staff will confirm dates with successful applicants based on the order applications were received.

Successful completion of electronic criminal records check and signing a volunteer agreement are requirements of this volunteer program. Information will be sent to applicants. Confirmed hosts will have until June to provide a copy of valid first aid certification (for yourself or an adult co-host in your party).

The BC Parks team will invite confirmed hosts to attend an orientation and Q&A session via Zoom in June.

## 2024 CROTEAU LAKE GROUPSITE HOST APPLICATION

Primary Applicant Name \_\_\_\_\_ Date \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_ City & Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Why would you like to be a host? If you are a returning host, please indicate this below.

Please describe your relevant work experience with the public.

Please describe your backpacking and camping experience.

First choice availability for 1-week hosting period: (check all that apply)

Jun 30- Jul 4	Jul 4 - 11	Jul 11-18	July 18- 25	July 25- Aug 1	Aug 1-8	Aug 8-15	Aug 15- 22	Aug 22- 29	Aug 29- Sep 5	Sep 5- 12	Sep 12-19	Sep 19-26
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Second choice availability: (check all that apply)

Jun 30- Jul 4	Jul 4 - 11	Jul 11-18	July 18- 25	July 25- Aug 1	Aug 1-8	Aug 8-15	Aug 15- 22	Aug 22- 29	Aug 29- Sep 5	Sep 5- 12	Sep 12-19	Sep 19-26
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Valid first aid certification type and expiry (i.e. OFA1 expires June 2025): \_\_\_\_\_

*Please indicate if you need tuition help for a first aid course.*

Other people hosting with you – please include first & last names / address / birth date / phone / email.

Up to 3 other people. *As the primary host applicant, you are responsible for finding at least one adult co-host*

Save the PDF file with your name in the title (i.e. *JANE SMITH 2024 Croteau Lake Host Application.PDF*).

Email your saved PDF and a copy of your first aid certification to our volunteer program at [BCParks.Volunteers@gov.bc.ca](mailto:BCParks.Volunteers@gov.bc.ca). If you require help with this application, please call 250-331-9984. If there is other information you would like us to know, please include details in the email. Thank you for applying!